

The Honor Code

All forms of scholastic dishonesty are prohibited, whether related to a written or oral examination, a thesis, term paper, mode of creative expression, computer-based work, or other academic undertaking.

Scholastic dishonesty includes, but is not limited to cheating, plagiarism, collusion, and academic dishonesty. In determining what constitutes academic dishonesty, a student should be guided by the purposes of this code, common sense, and information provided by the instructor.

Monsignor Edward Pace Honor Code

We, the members of the Monsignor Edward Pace community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity. On all work submitted for credit by students at Monsignor Edward Pace High School, the following pledge is either required or implied:

"On my honor, I have neither given nor received unauthorized aid, in doing this assignment."

Violations

1. **Cheating** - This act implies an intent to deceive. It includes all actions, devices, and deceptions used in the attempt to commit this act. Examples include, but are not limited to, copying answers from another student's exam, homework, and using a cheat sheet or crypt notes in an exam.
2. **Plagiarism** - Plagiarism is representing the words or ideas of someone else as your own. Examples include, but are not limited to, failing to properly cite direct quotes, and failing to give credit for someone else's ideas.
3. **Collusion** - This is the act of working together on an academic undertaking for which a student is individually responsible. Examples include, but are not limited to, sharing information for assignments that are assigned to be done individually.
4. **Academic Dishonesty** - This includes any other act not specifically covered that compromises the integrity of a student or intrudes, violates, or disturbs the academic environment of the Pace community. Examples are attempting or agreeing to commit, or assisting in or facilitating the commission of any scholastic dishonesty, violation, and accusing a student of a violation of the Monsignor Edward Pace Honor Code in bad faith.
5. **Testing Procedures** - This includes those procedures that are stated within the standardized testing instructions, as well as any teacher's particular request. All tests require that the student sit facing forward in the desk, keeping their eyes on their own paper, and there is to be no communication of any kind during exam time. Students cannot Christmas tree an answer sheet. Students must follow all instructions given by the teacher or reader. Students are expected to give their full effort at all times during exams.

Student Responsibility

A commitment is made in **writing** to be honest in all academic work and abide by the Monsignor Edward Pace Honor Code. In addition, students should report any condition that facilitates dishonesty to the class instructor, the department chairperson, the Dean's Office, or the Administration.

Consequences

A student found responsible for violations of the Monsignor Edward Pace Honor Code shall be subject to consequences stated in Section 6 of this handbook (under Cheating Policy). Furthermore, those students in dual enrollment/AP courses may forfeit their opportunity to remain in the course or receive the dual enrollment credit.